



BIND-IN CARD PRINTED BY ADVERTISER

DELIVERY SPECIFICATIONS

Please see below for issue job numbers, print quantity, and due dates before printing cards.

PLEASE NOTE: Bill of lading must list *Yankee's* Issue Job Number (see below). For delivery appointments, please call 518-581-4865, 24 hours a day.

	Jan./Feb.	March/April	May/June
Job #	A90PAY0	B006E90	B006EA0
Print Qty.*	450,000	450,000	520,000
Due Date (to arrive at printer)	11/27/09	01/29/10	03/25/10

	July/August	Sept./Oct.	Nov./Dec.
Job #	B006EC0	B006ED0	B006EE0
Print Qty.*	450,000	450,000	450,000
Due Date (to arrive at printer)	05/27/10	07/23/10	09/23/10

*includes 4% spoilage

Cards should be brick-piled on skids or pallets, marked for *Yankee Magazine* and sent to:

Quad/Graphics
 56 Duplainville Road
 Saratoga Springs, NY 12866
 Attn: Mary Anne Spiezio

• GENERAL INFORMATION FOR SUPPLIED INSERT PACKING:

- Brick-stack on 40" x 48" solid-deck pallets. Backbone and face must not be curled.
- Moisture barrier on top and bottom of load to prevent moisture damage to material.
- Loads are not to exceed 40" from the floor to the top of the load.
- Loads must be prepared so that corner damage does not occur.

• CARTONS/POWER PACKS:

Cartons/power packs should be used when the nature of the material shipped does not permit brick-stacking, or if additional protection is deemed necessary to prevent damage during shipping.

• IDENTIFICATION OF MATERIAL:

- Each pallet must be clearly marked as follows:

Client: YANKEE	TARE:
Issue Job Number: (see above)	Load Weight Net:
Issue Date:	Skid Count:
Load Weight Gross:	

1121 MAIN STREET
 P.O. BOX 520
 DUBLIN, NH
 03444-0520

T 800-736-1100
 F 603-563-8732

YANKEEMAGAZINE.COM
 NEWENGLAND.COM

(DELIVERY SPECIFICATIONS CONTINUED ON THE BACK OF THIS PAGE)



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DELIVERY SPECIFICATIONS (CONTINUED FROM PREVIOUS PAGE)

b) Attach a sample to each side of skid for ID of contents; mark folio and version, region, edition, or area ID.

- **PRODUCT PROTECTION:**

All pallets should be wrapped with a clear substance (i.e., plastic) so that loads may be visually inspected upon arrival.

- **BANDING:**

(Steel or plastic) Loads should be banded both ways on a pallet with a top: 3 bands each way, total of 6.

- **PACKING LIST:**

A packing list indicating versions and quantities shipped should be included with all shipments.

- **VERSION CHANGES:**

Please attach an envelope on top of one (1) load with twenty-five (25) samples of each different insert/version shipped.

- **QUANTITY:**

Please specify quantities per carton, per skid, and total quantity per skid.

NOTE: FAILURE TO FOLLOW THE ABOVE INSTRUCTIONS MAY RESULT IN ADDITIONAL CHARGES FOR EXTRA HANDLING AND WILL BE PASSED BACK TO THE CUSTOMER.

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